

Position: Fundraising Position for IFS's Resource Mobilisation Strategy (Funding Strategy)
Organisation: International Foundation for Science (IFS)
Location: Sweden

Job Description

The Fundraising position is responsible for seeking financial support for IFS from public sources such as bilateral and international development organisations and international and national research institutions and from private sources such as private foundations and international and national corporations including crowd-funding and such alternative fundraising methods. The position collaborates closely with the Chair as well as the Director of IFS, aiming at building good relationships with partners and donors and raising financial support for IFS. In particular the position oversees the planning, development, and implementation of all aspects of the funding process, including:

- Cultivating and soliciting public and private sources of support
- Advancing IFS in all aspects of the funding process
- Communicating the organisation's case for support to partners/donors and other prospects
- Carrying out prospect research
- Developing strategies and tactics for the approach of major donor prospects by with IFS management and Board
- Planning the donor stewardship
- Preparing and monitoring the funding timetable and budget.
- Supervising the development of funding communication materials, including brochures, newsletters and reports

The position will report to the Director of IFS.

Job Requirements

- University degree
- Appreciation of IFS environment and values
- Proven track record of philanthropic engagement at a high level with public and private sector major donors
- Proven project management skills: project driven and goal oriented
- Strong communication experience and skills, very good command of English
- High social competence and relation building capacity
- Excellent command of English

Application

To apply, please submit your detailed resume to NBS Alumni Office at NBSAlumniOffice@ntu.edu.sg.

Only shortlisted candidates will be notified.