

Independent and possessing more than twenty years' experience in its field, Alter Domus has become a leader in corporate and management services for private equity & infrastructure and real estate funds as well as listed and unlisted companies. Our staff of over 1000 people also provides fund administration and financial reporting services. We mentor and develop our employees' technical knowledge and practical skills. We also champion commitment and a customer-oriented mindset.

For more information, please visit our website: www.alterDomus.com

For our office in Singapore, we are currently looking for a:

* **CORPORATE ACCOUNTING SENIOR OFFICER**

We offer a young, dynamic, and international corporate atmosphere as well as the benefit of customized training adapted to your needs throughout your career.

JOB DESCRIPTION:

- Handling the day-to-day operations of companies and responding to clients' requests.
- Keeping company books and preparing periodic financial reports.
- Preparing statutory financial statements and maintaining contact with auditors when applicable.
- Perform treasury services (such as preparing and reviewing payment instructions).
- Preparing corporate tax returns and maintaining relevant contact with the tax authorities and tax advisers.
- Taking part in set-up of SPVs, such as opening of bank accounts and government filings.
- Coordination and management of client ad-hoc requests.

YOUR PROFILE:

- You hold a university degree preferably in Accounting & Finance or Economics.
- You have 3 to 5 years of relevant experience in the fields of audit and/or accounting.
- Preferably holding a professional accounting qualification (CPA, ACCA, CA).
- Proficient in English
- You possess team spirit, the capacity to build strong client relationships, and take initiative to act without waiting for direction when appropriate.

WHAT DO WE OFFER:

- A dynamic, ambitious and fast growing working environment
- Training & development
- A competitive salary package

HOW TO APPLY:

Please send your cover letter and your curriculum vitae to hr.recruitment@alterdomus.com.

Our recruiting process, like your entire career, is considered a shared responsibility. During interviews, you will have the possibility to discover the company and your future colleagues. We will seize the opportunity to know you better.